



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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*Chief Administrative Officer*

**November 7, 2024**  
**NOTICE OF JOB VACANCY**  
**#24-423**

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

**TITLE:** Assistant Attorney General  
**SALARY:** \$172,500.00  
**LOCATION:** [Office of the Attorney General](#)  
Office of Alternative and Community Responses  
Opioid Prevention and Response Bureau (OPRB)  
Trenton or Newark, NJ

**NUMBER OF POSITIONS AVAILABLE:** One (1) – Location preference required

**DUTIES:** Under the administrative direction of the Office of Alternative and Community Responses (OACR) Director and Deputy Director, will create, oversee, and manage policy, partnerships, and priorities relating to the Department's efforts to combat the opioid epidemic. In addition to serving as the NJ Coordinator of Addiction Responses and Enforcement Strategies, will provide guidance and direction to the Director relating to community and law enforcement partnerships to combat the opioid epidemic, including co-occurring disorders and related mental health conditions; responsible for identifying funding opportunities for the Department and the 21 County Prosecutors' Offices, drafting grant documents, overseeing certain grant- and opioid settlement-funded projects; will represent the Attorney General on opioid-related committees and boards; recommend appropriate use of opioid settlement funds related to the State's various opioid litigation matters; and will work collaboratively with the Director and Deputy Director of OACR and the other Bureaus within OACR to advance the overarching mission and goals of OACR.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three (3) years of professional legal experience as an attorney for State or Federal administrative agencies, which shall have involved a significant amount of the specialized legal work, or, two (2) years of unique specialized legal experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**PREFERENCE:** Preference will be given to applicants who possess a graduate degree in mental health, substance use disorders, social work, health care policy, or related field, or who have substantial public health experience.

**SAME APPLICANTS:** If you are applying under the NJ "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please visit <https://nj.gov/csc/same/overview/index.shtml>, email: [CSC-SAME@csc.nj.gov](mailto:CSC-SAME@csc.nj.gov) or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (JD transcripts). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please submit a cover letter indicating interest in job vacancy announcement #24-423 with desired location preference, a current resume, copy of your Certificate of Good Standing with the NJ Supreme Court and a copy of your final unofficial law school transcripts and/or foreign degree evaluation, (if applicable), to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **December 7, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

