NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Philip Murphy
Governor

Tahesha L. Way, Esq.
Lt. Governor

Christine Norbut Beyer, MSW
Commissioner

JOB VACANCY POSTING

POSTING #:	235-25	**ISSUE DATE:**	May 20, 2025
TITLE:	**GOVERNMENT REPRESENTATIVE 2 (UNCLASSIFIED)**	**CLOSING DATE:**	June 3, 2025
FUNCTION:	**APPLICATION DEVELOPMENT SPECIALIST**		
LOCATION:	Department of Children and Families (DCF) Office of Information Technology 50 East State Street Trenton, NJ 08625		
POSITIONS:	3		
DISTRIBUTION:	STATEWIDE	**SALARY:**	Commensurate with education and experience

SCOPE OF ELIGIBILITY: Subject to current promotional and hiring restrictions

SPECIAL NOTE: This position may be eligible to work remotely for up to two days in a calendar week.

JOB DESCRIPTION: The New Jersey Department of Children and Families (DCF) is seeking highly skilled Application Development Specialists to join our **Application Development Unit**. As a key member of our team, you will be responsible for designing, developing, and implementing scalable, secure, and efficient software solutions to support our application integration software, APIs, workflow automation processes, web design, digital forms, and IT work management software.

KEY RESPONSIBILITIES:

Application Development:
Design, develop, test, and maintain software applications using various programming languages and technologies (e.g., Java, .NET, Python)
Collaborate with cross-functional teams to identify business requirements and develop solutions to meet those needs

Application Integration:
Design, develop, and implement application integration solutions to connect diverse systems and applications.
Ensure seamless data exchange between systems and applications.

API Development:
Design, build, and maintain APIs to facilitate data exchange between different platforms.
Ensure API security, scalability, and performance.

Web Design:
Design and develop visually appealing and user-friendly websites that meet the client's requirements and goals
Create wireframes, mockups, and prototypes to communicate design concepts and ideas

Workflow Automation:
Create and optimize workflow automation processes to increase efficiency and productivity.
Automate repetitive tasks and business processes.

Digital Forms:
Develop and manage digital forms for data collection and processing.
Ensure forms are user-friendly, secure, and compliant with relevant regulations.

IT Work Management:
Configure and support IT work management software to streamline operations.
Ensure efficient issue tracking, assignment, and resolution.

Troubleshooting and Support:
Troubleshoot and resolve integration issues and performance bottlenecks.
Provide technical support to internal stakeholders and customers.

Documentation and Maintenance:
Document integration processes, APIs, and workflows.
Perform regular maintenance and updates to ensure system stability and performance.

REQUIREMENTS

EDUCATION: Graduation from an accredited college with a Bachelor's degree.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated above on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: A Master's degree in an Information Technology field may be substituted for one (1) year of experience.

EXPERIENCE: Seven (7) years of programming, systems analysis, or computer analysis experience.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT NOTICES

PUBLIC SERVICE LOAN FORGIVENESS: As a prospective employee of the State of New Jersey, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at StudentAid.gov/PSLF.

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: https://nj.gov/csc/same/overview/index.shtml, email: CSC-SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RE-EMPLOYMENT LISTS: Applicable special re-employment list established as a result of a layoff will be used before any appointments are made.

UNIT SCOPE: Any appointments made from postings which involve movement between unit scopes may result in a forfeiture of rights to any promotional list in a former unit scope. A complete list of DCF unit scopes can be found here.

RESIDENCY: Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume as a **single PDF document,** saving the file by your **Last Name, First Name** to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.