

State of New Jersey

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

DIVISION OF ADMINISTRATION DEPARTMENT OF LAW AND PUBLIC SAFETY PO BOX 081 TRENTON, NJ 08625-0081 MATTHEW J. PLATKIN Attorney General

ERIN ZIPPEL
Chief Administrative Officer

March 18, 2025 NOTICE OF JOB VACANCY #25-095

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

<u>TITLE</u>: Deputy Attorney General 4
<u>SALARY</u>: \$93,816.41 to \$133,882.16

LOCATION: Division of Criminal Justice

Office of Securities Fraud and Financial Crimes Prosecutions

Newark, NJ

Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1)

<u>DUTIES</u>: Under the direction of a Bureau Chief, Deputy Bureau Chief, Legal Chief, Director or other supervisory official in the Division of Criminal Justice ("the Division"), Department of Law and Public Safety ("LPS"), conducts work in the Office of Securities Fraud and Financial Crimes Prosecutions ("OSFFCP"), to help further OSFFCP's mission to investigate and prosecute significant securities fraud and financial crimes that undermine the fairness and integrity of our financial systems, exploit investors, and prey on vulnerable individuals across the State of New Jersey and beyond. These Deputy Attorneys General will interpret and enforce laws and regulations; participate in legal and related activities involving federal and local jurisdictions and other State entities; draft memoranda of law; handle all aspects of case litigation, including but not limited to case assessment, research, discovery coordination, grand jury presentations, court appearances, pre-trial preparation, trial practice, court filings (motions, briefs, sentencing documents), attorney correspondence, and case management; will serve on various task forces and working groups for OSFFCP, the Division, or LPS; will work on special projects and initiatives; and perform other related work as needed. This position may also require non-traditional work hours, including evenings on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates who have served as prosecutors or enforcement attorneys with trial experience; who have demonstrated experience in white collar investigations and prosecutions; who possess experience in bringing or defending complex securities or financial litigation; who possess subject matter knowledge regarding the purchase and sale of securities and commodities and the applicable laws, rules, and regulations; and excellent written and oral advocacy skills.

<u>SAME APPLICANTS</u>: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program email: <u>SAME@csc.nj.gov</u>, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (JD transcripts). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see CSC foreign degree information). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

<u>HOW TO APPLY</u>: If qualified, please send a cover letter indicating interest in job vacancy announcement #25-095 with a copy of unofficial law school transcripts, a current resume, and a completed Division of Criminal Justice Application for Employment found at: www.njoag.gov/dcjapply/ to the Recruitment Coordinator via email at jobs@njoag.gov on or before the closing date of **April 18, 2025**. Current Division of Criminal Justice employees need only send a resume and cover letter.

Applications submitted directly to the Division of Criminal Justice will not be considered.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



