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State of New Jersey
DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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Chief Administrative Officer

April 29, 2025
NOTICE OF JOB VACANCY
#25-138

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Division of Consumer Affairs, for applicants who meet the requirements specified below:

TITLE: Weights and Measures Apprentice

SALARY: \$51,950.84

LOCATION: [Division of Consumer Affairs](#)
Office of Weights and Measures
1261 Route 1 & 9 South,
Avenel, NJ 07001

NUMBER OF POSITIONS AVAILABLE: (One) 1

DUTIES: Under the close supervision of a Weights and Measures Inspector 3 or other supervisory official, in a three-year training program, performs productive work while receiving formal and on-the-job training in the inspection and testing of weighing and measuring devices; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/04201.htm.

REQUIREMENTS

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey. Appointees may also be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

NOTE: Appointees will be required to successfully complete the Weights and Measures training program conducted by the State Office of Weights & Measures, Department of Law and Public Safety, during the apprenticeship program.

ADVANCEMENT: Appointee's work performance will be reviewed and rated semi-annually during each twelve (12) months of the three (3) year apprenticeship program. Upon successful completion of the thirty-six (36) month apprenticeship program, appointees will be eligible for advancement to the title of Weights and Measures Inspector 1, in accordance with New Jersey Civil Service Commission procedures.

The inability of an employee in the Apprentice title to satisfactorily complete the training period and/or attain a level of performance warranting advancement to the title of Weights and Measures Inspector 1, shall be considered cause for separation from employment.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please submit a cover letter indicating interest in job vacancy announcement #25-138 a current resume and a copy of your final unofficial transcripts and/or foreign degree evaluation (for education credit) to the Recruitment Coordinator at Recruit@dca.njoag.gov on or before the closing date of **May 13, 2025**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

