



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL
Chief Administrative Officer

March 5, 2025 NOTICE OF JOB VACANCY #25-066

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Sergeant – State Investigator, Law and Public Safety
SALARY: \$106,054.47 to \$149,358.06
LOCATIONS: [Division of Criminal Justice](#)
Human Trafficking – Sexual Assault Response Team
Trenton, Whippany, Cherry Hill, Bear Tavern, **OR** Atlantic City, NJ
Statewide travel between offices required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1) – location preference required.

DUTIES: Under supervision in the Division of Criminal Justice, Human Trafficking Unit - Sexual Assault Response Team supervises Detectives, responds to crime scenes, and is responsible for the administration of investigative activities conducted in compliance with state enforcement programs; supervises compliance enforcement, and related investigative activities involving criminal and civil violations of state statutes. This position performs other related duties as required or needed. This position may also require non-traditional work hours, on an as needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor’s degree.

EXPERIENCE: Five (5) years of investigatory experience as a sworn law enforcement officer conducting investigations, collecting evidence, and/or preparing investigative reports related to criminal and/or civil matters involving acts of criminal and/or civil misconduct.

NOTE: Experience as a police officer performing criminal follow-up investigations (not preliminary investigations) may be substituted for the above experience on a year-for-year basis.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: A Master’s degree or certification as a Certified Public Accountant may be substituted for one (1) year of the indicated experience.

AGE: Not less than 18 years of age.

CITIZENSHIP: Must be a citizen of the United States.

MEDICAL EXAMINATION: As a prerequisite for appointment, appointees may be required to pass a thorough medical and psychiatric examination to be administered by the appointing authority. Any psychological, medical or physical condition or defect which would prevent efficient performance of the duties of the position, cause the appointee to be a hazard to himself/herself or others, or become aggravated as a result of performance of these duties, will be cause for rejection.

SPECIAL QUALIFICATIONS: Applicants must have successfully completed the police training commission course administered by the Police Training Commission. This training includes successful attainment of a required level of proficiency in the use of firearms.

NOTE: Appointees to this position shall qualify semi-annually in the use of firearms.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with extensive experience investigating sexual crimes, and who have attended the Finding Words/Child First NJ - Forensic Interview Training Program. Preference will be given to candidates with experience investigating complex criminal cases involving repeat offenders and extensive computer and cell phone forensic analysis. Preference will be given to candidates with demonstrated knowledge of Title 2C; knowledge of investigative techniques; knowledge of management principles and of supervisory techniques; familiarity with law enforcement operations and procedures on local, state, and national levels; knowledge of procedures governing rules of evidence and chain of custody; demonstrated ability to learn and apply training principles and techniques; ability to identify and pursue potential investigative areas; excellent oral and written communication skills; ability to make decisions and determine what decisions should be referred to supervisors; and the demonstrated ability to show good judgment when exercising powers of arrest, charging decisions, and interactions with management, staff, and partnering agencies.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (LEO training credentials, i.e., proof of FBI Special Agent training; BCPO, BCSC, BCI, MBCI, DEA Basic Agent Training, etc.). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please submit a cover letter indicating interest in job vacancy announcement #25-066 with location preference, a current resume, a copy of your final unofficial transcripts and/or foreign degree evaluation (for education credit), and a completed Division of Criminal Justice Application for Employment (including supporting documentation) found at: www.njoag.gov/dcjatty to the Recruitment Coordinator via email at jobs@njoag.gov on or before the closing date of **March 19, 2025**. *Current Division of Criminal Justice employees need only send a resume and cover letter.*

Applications submitted directly to the Division of Criminal Justice will not be considered.

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

