



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL
Chief Administrative Officer

July 23, 2024 NOTICE OF JOB VACANCY #24-295

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Office of Public Integrity & Accountability, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 3
SALARY: \$107,853.96 to \$154,226.28
LOCATIONS: [Office of Public Integrity & Accountability](#)
Corruption and Integrity Bureaus
Cedar Knolls, Trenton OR Cherry Hill, NJ
Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: Ten (10) - Location and Bureau preference required.

DUTIES: Under the direction of the Bureau Chief, Deputy Bureau Chief, or other supervisory official in the Office of Public Integrity and Accountability, investigates and prosecutes violations of New Jersey criminal laws, specifically related to public corruption offenses and criminal activities that violate the public trust. This Deputy Attorney General will provide legal advice and representation of the State on matters of a complex nature; interpret and enforce laws and regulations; participate in legal and related activities involving federal and local jurisdictions and other State entities; draft memoranda of law; handle all aspects of case litigation, including but not limited to case assessment, legal research, discovery coordination, grand jury presentations, court filings, attorney correspondence, court appearances, motion practice, pre-trial preparation, case management, and trial; coordinates and mentors the work of less experienced Deputy Attorneys General; serves on various task forces and working groups for the Office or LPS; works on special projects and initiatives; and performs other related work as needed. This position may also require non-traditional work hours, on an as needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Three (3) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with trial experience; prosecution experience; a demonstrated ability to multi-task and work effectively with a broad cross-section of stakeholders; and excellent written and oral advocacy skills.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (JD transcripts). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please submit a cover letter to the Recruitment Coordinator via email at jobs@njoag.gov indicating interest in job vacancy announcement #24-295 with location and bureau preference, a current resume, and a completed Division of Criminal Justice Application for Employment, found at: www.njoag.gov/dcjapply/. Applications submitted directly to the Division of Criminal Justice will not be considered. Current DCJ employees need only send a resume and cover letter.

This announcement will remain open until all vacancies are filled.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

